

Minutes of UUSJ Executive Committee Meeting – October 14, 2022

Present: Charlotte Jones Carroll, Rev. Peggy Clarke, Chloe Ockey, Mariano Vera, Pablo DeJesus.

Updates:

- Executive Director performance evaluation was shared with Pablo by Charlotte.
- 990 draft is almost finished (Paulette and Charlotte in consultation with Pablo). The next step would be to share with all the board members and specifically ask that members of the Development, Finance and Executive Committees read it carefully and express their concurrence.
- Susan Frederick Gray is not available to participate in a UUSJ fundraising webinar this CY but might be available in 2023. We do however have David Beckmann (former CEO of Bread for the World) willing to speak about community organizing, centering impacted people and being accountably anti-racist. December 6 8 pm ET is the date.
- Job ad for a part-time communications assistant has been posted in Idealist and UUA. Most applicants so far have no UU connection. Chloe is sharing with UU young adults and the communications skilled people she knows. Pablo to send link to Peggy for posting and to post in UU regional circles. Chloe to check with Rev. Joseph about other places to post.

Development Committee:

- Pablo and Charlotte are concerned that our donations stand at only 17% of goal at the end of the first quarter.
- Though Norma (chair of Dev Comm) spoke at last board meeting about need for trustees to be involved in engaging potential donors/members, the script and list of names have not been shared with them as yet.
- Rev. Peggy is willing to join Development Committee. Charlotte will advise Norma of this. Also need one or two non-trustee members. Pablo is pursuing a couple (after 4-5 turned him down) and Rev. Peggy has some ideas about others.
- Dev Comm member Leon Winston is going to research possible grant sources.
- Rev. Peggy's Community Church of NY has just decided to seek three organizations "in the UU universe" with which to build relationships through three-year funding support. Peggy has included UUSJ in the list of possible grantees; no application needed.
- End-of-year letter is in final stages of drafting. Pablo to finish, then arrange with Paulette's input for printing and envelope purchase, after which there would be a "stuffing party" at Charlotte's with the letters to go out to about 250 people – a mix of top donors and those who have donated in past but not recently (different texts).
- Pablo to get donor list (without specific dollar amounts) to share with board, so they can follow up and engage any they know or who are linked in some way.

Nominating Committee:

- Peggy had been on this committee but is willing to be considered for re-election. Thus, Chloe will step up to chair Nom Comm again. Charlotte to advise Vonna Heaton, the other trustee on Nom Comm, and Chloe/Pablo to reach out to three or more non-trustees. Possibly Rev. TJ from last spring's Nom Comm and Rev. Joseph (past trustee).