

UUSJ Executive Committee Meeting April 14, 2022

Participants: Charlotte Jones-Carroll, Chloe Ockey, Mariano Vera, Pablo De Jesus

Absent: Beyssa Buil

1. Financials: Though March financials had not been received yet from bookkeeper, Mariano reports that from Truist accounts, all appears normal.
2. IRS Report: Pablo is completing the 990 return for last fiscal year and will be sending the draft to Charlotte, Chloe and Mariano as well as Norma (Finance Comm) and Eleanor (Development Comm).
3. FY22-23 budget proposal: As mentioned in last Board meeting, Charlotte proposed adding \$3600 to staff benefits line in order to start contributing to Executive Director's retirement account @\$300/month. Mariano and Chloe agreed with this. Joseph Santos-Lyons had already agreed. Charlotte will seek explicit support of Norma before submitting final to June board.
4. Nominations for Board: Four applications had been received so far, Pablo reported, and up to three others were being queried by members of the Nom Comm. A second meeting was planned for 4/15.
5. Membership committee: Charlotte proposes (as in March board agenda) to eliminate the Membership Committee as a standing committee because its basic functions (defining membership and setting dues) had already been fulfilled, the 11-person board had to staff four other committees (Development, Finance, Nominating and Executive) and the residual work was basically development work, being carried out by a small team reporting to the Exec Director. This would involve a change to By-laws which can only happen in Annual Meeting. There would also be a change to policy documents to eliminate reference to covenant requirement for congregational partners. Pablo clarified (with review of website) that congregations would merely be asked to say they wanted to become a partner and name a liaison, with encouragement to make a financial contribution. EC members had no objections.
6. Other Matters: Mariano asked for UUSJ to name a speaker for June 5 meeting of his UU Fellowship (Manatee). He could pay for travel. Pablo will ask Eleanor whose development chair position makes her well-placed to reach out to congregations. Pablo will be a zoom-backup, as will Charlotte. An invoice is expected for D+O insurance renewal, and Charlotte urged Pablo or Mariano to be sure to pay that, and suggested Chloe be aware that UUSJ has this policy in case any board candidates ask if they will be covered for any liability issues.
7. UUSJ General Assembly Participation: Chloe asked what UUSJ's plans for GA are. Pablo is not sure he can go in person, but UUSJ has agreed to share a table with UUJEC. Brochures and banner are needed for this as is someone to be at the table for at least some of the time. Chloe plans to go in person and could deliver brochures if we print and send to her in time. Development committee is finalizing new brochure. Pablo will have extras printed for GA. A banner/poster also must be printed and delivered.

Charlotte Jones-Carroll, note taker