



UUSJ Annual Conflict of Interest Policy & Statement

UUSJ is committed to integrity and fairness in the conduct of its activities. Each Trustee or staff member and those volunteers with leadership roles have the duty to place the interest of UUSJ foremost in any dealings on behalf of UUSJ.

- I. No Trustee/staff/volunteer shall derive any personal profit or gain, directly or indirectly, by reason of their service to UUSJ.
- II. No personal business shall be conducted between any Trustee/staff/volunteer and the organization and no material interest may be obtained for themselves, their relatives or their friends by Trustee, staff or volunteer program leaders from their association with UUSJ.
- III. In accordance with UUSJ's Conflict of Interest Policy, if a member of the Board of Trustees, staff or volunteer program leader has a financial or personal interest in any matter coming before the Board, the affected person shall fully disclose the nature of the interest and withdraw from discussion and voting on the matter. The minutes of the meeting at which such a vote is taken shall record such disclosure, abstention and rationale for approval of the matter.
- IV. Each Trustee, staff member or volunteer program leader shall sign a statement annually affirming that they have no conflict of interest or disclosing any such potential conflict of interest.

Name: _____ Position with UUSJ: _____

Affirmations: I affirm that:

- 1. I have received, read and understand the above UUSJ conflict of interest policy _____(initial)
- 2. I agree to comply with the above conflict of interest policy _____(initial)
- 3. I understand that UUSJ is a charitable organization for purposes of the IRS and in order to maintain its federal tax-exemption, it must engage primarily in activities that accomplish one or more of its tax-exempt purposes _____ (initial).

Disclosure: Please check ONE of the following:

- A. I have no known conflict of interest at this time _____(initial)
- B. I have or a relative of mine has an involvement with the following organization which I wish to disclose at this time, should it become relevant to any matter coming before the UUSJ Board.

Basic detail: _____

Effective Date:

Signature: _____ Date: _____