

Explanation of Proposed Budget Amendment
September 29, 2018

The Treasurer requests that the board approve the following changes to the FY2018-19 budget that was adopted at the June 2, 2018 meeting.

1. Amend the budget to recognize the \$3000 Get Out the Vote (GOTV) grant that was received from the UUA in August, 2018. This grant was a short-notice opportunity that arose after our June 2 meeting. Because we anticipate fully expending this grant this fiscal year, this would be a zero-sum change to our net income but would increase both our income and our expenses by \$3000.
2. Adjust the individual contributions vs. congregational contributions lines as follows:
 - a. Make a zero-sum adjustment by decreasing the individual contributions line by \$2385 and increasing the congregational contributions line by \$2385. This would align the congregational contributions line with the baseline amount in our "Fair Share" report that serves as a basis for our budgeting. I did not have these two amounts properly distributed in the original June budget that was adopted.
 - b. The Frederick congregation has now joined UUSJ as an active member congregation. In recognition of that fact, we should now build into our budget the expectation of a Fair Share contribution from the Frederick congregation. That amount would be \$1425. However, in keeping with our practice of budgeting to 80% of the full amount, the increase in our expected income would be \$1,140. That is the total increase in net income proposed in this amendment.

I do not have a specific proposal at this time for additional spending to consume this \$1,140 so I am proposing that it reduce the projected deficit in our budget.

Submitted by Mike McCord
Treasurer
September 29, 2018

UNITARIAN UNIVERSALISTS FOR SOCIAL JUSTICE
PROPOSED FY2018-19 BUDGET AMENDMENT

	FY 2017-18 Budget	FY 2017-18 Actual as of 6/30/18	FY 2018-19 Budget	Proposed Change 9/29/18	Amended FY2018-19 Budget	FY18-19 Amended Budget vs FY17-18 Budget	FY18-19 Amended Budget vs FY17-18 Actual
Ordinary Income/Expense							
Income							
Fair Share-Congregations	\$24,385	\$28,153	\$22,000	\$3,350	\$25,350	\$965	-\$2,803
Indiv Contributions +Memberships	\$14,360	\$18,929	\$20,000	-\$2,210	\$17,790	\$3,430	-\$1,139
Combined Federal Campaign	\$6,000	\$7,670	\$7,000	\$0	\$7,000	\$1,000	-\$670
Increased contrib: comms, develop	\$0	\$0	\$8,000	\$0	\$8,000	\$8,000	\$8,000
UJFP Advocacy Grant	\$17,500	\$15,237	\$15,000	\$0	\$15,000	-\$2,500	-\$237
UUSJ Indiv Contrib to Match Grant	\$2,500	\$2,500	\$0	\$0	\$0	-\$2,500	-\$2,500
New Advocacy contributions	\$0	\$0	\$3,000	\$0	\$3,000	\$3,000	\$3,000
GOTV Grant	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000	\$3,000
4025 Other Programs	\$402	\$47	\$150	\$0	\$150	-\$252	\$103
Investment Income	\$20	\$7	\$16	\$0	\$16	-\$4	\$10
Total Income	\$65,167	\$72,543	\$75,166	\$4,140	\$79,306	\$14,140	\$6,763
Expense							
Salary-Executive Director	\$31,200	\$31,200	\$31,200		\$31,200	\$0	\$0
Salary-Admin Assistant	\$13,000	\$8,202	\$10,000		\$10,000	-\$3,000	\$1,798
Payroll Taxes/Workers Comp	\$4,396	\$3,766	\$4,214		\$4,214	-\$182	\$448
D&O Insurance	\$623	\$624	\$623		\$623	\$0	-\$1
Travel	\$200	\$565	\$200		\$200	\$0	-\$365
Development/fundraising/advert	\$850	\$1,691	\$4,850		\$4,850	\$4,000	\$3,159
Misc Office Expenses	\$870	\$494	\$876		\$876	\$6	\$382
Facilities [WES provides in-kind]	[720]	[720]	[720]				
Advocacy Corps: Grant-funded	\$20,000	\$14,691	\$15,000		\$15,000	-\$5,000	\$309
Advocacy Corps: Self-funded		\$2,500	\$3,000		\$3,000	\$3,000	\$500
GOTV Grant Expenses		\$0	\$3,000		\$3,000	\$3,000	\$3,000
Programs: Events/Outreach	\$350	\$0	\$350		\$350	\$0	\$350
Tech Consulting/Web/Graphics	\$350	\$560	\$350		\$350	\$0	-\$210
Contact Mgt/SALSA	\$2,000	\$2,169	\$2,200		\$2,200	\$200	\$31
Other Consulting Services	\$4,000	\$1,495	\$4,000		\$4,000	\$0	\$2,506
Communications	\$0	\$0	\$4,000		\$4,000	\$4,000	\$4,000
Total Expense	\$77,839	\$67,956	\$80,863	\$3,000	\$83,863	\$6,024	\$15,907
Net Ordinary Income	-\$12,672	\$4,587	-\$5,697	\$1,140	-\$4,557	\$8,115	-\$9,144